

## Overview

Having access to your billing & payment history through SmartHub has many benefits. Not only does it cut down on the storage of paper bills, allowing you to go green, but it also means you don't have to wait until a representative is available to get the information you want.

## View Previous Bills

1. From the SmartHub Home page, click the **Billing & Payments** tab.



2. Click the **Billing History** link in the far left menu.

*A listing of previous bills displays, along with links to view PDF images of each bill, if available.*

3. Find the appropriate bill and click the associated **View Bill** link, located under the dollar amount in the Printed Bill column.

<b>ANDY TOONEY</b> 1312000500	<b>Hometown</b> 1312000500 4300 N 1200 E, LAKE SAINT LOUIS, MO <a href="#">Payment History &gt;</a>
<b>Billing Date</b>	<b>Printed Bill</b>
07/03/2013	<b>\$149.00</b> <a href="#">View Bill &gt;</a> <a href="#">View Usage &gt;</a>

*A PDF copy of your bill opens in a new browser tab. You must have a PDF viewer, such as Adobe Acrobat Reader, installed to view the bill.*

4. Click the SmartHub – Billing History browser tab to return to SmartHub.



## View Previous Payments

1. From the SmartHub Home page, click the **Billing & Payments** tab.
2. Click the **Payment History** link in the far left menu.



*A listing of your previous payments displays, including amounts and dates.*

<b>Hometown</b> 3410060900 - Budget Billing Account 700 KIERAN DR, LAKE SAINT LOUIS, MO <a href="#">Billing History &gt;</a>		
<b>Past Payments</b>		
<b>Service</b>	<b>Posted Date</b>	<b>Amount</b>
Hometown	06/25/2013	\$161.00
Hometown	05/29/2013	\$169.05
Hometown	04/21/2013	\$160.00
Hometown	03/31/2013	\$171.15
Hometown	02/28/2013	\$184.80
Hometown	01/25/2013	\$181.65
Hometown	12/15/2012	\$220.00
Hometown	11/23/2012	\$109.20
Hometown	10/13/2012	\$83.00
Hometown	09/21/2012	\$87.00
Hometown	09/04/2012	\$114.45
Hometown	07/16/2012	\$118.00