

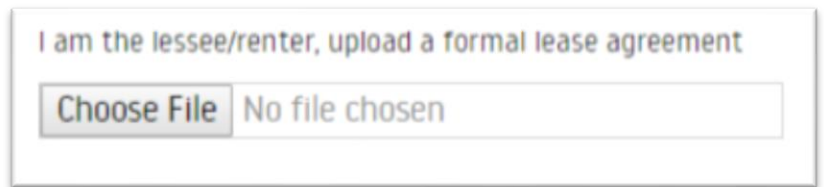
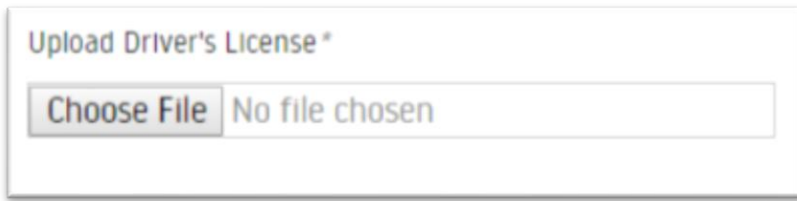


Desktop & Mobile Upload Instructions

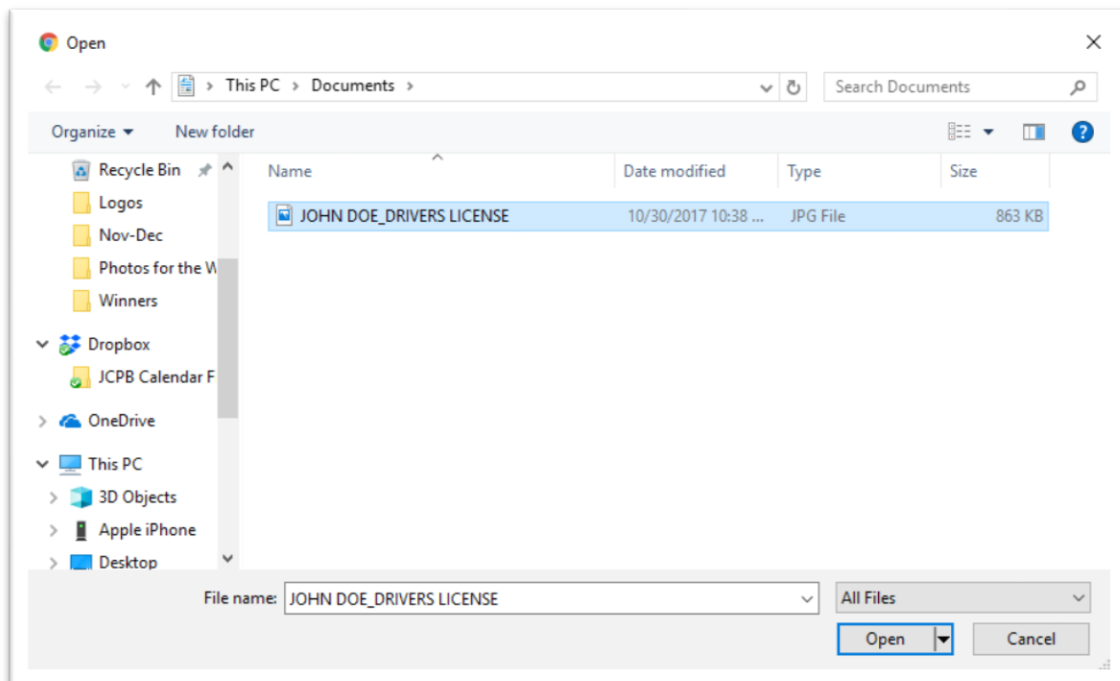
Desktop Instructions

- When you are completing a BrightRidge online form you may be asked to submit an image of your driver's license or lease agreement to verify your information. The uploaders will look like the following entry boxes.

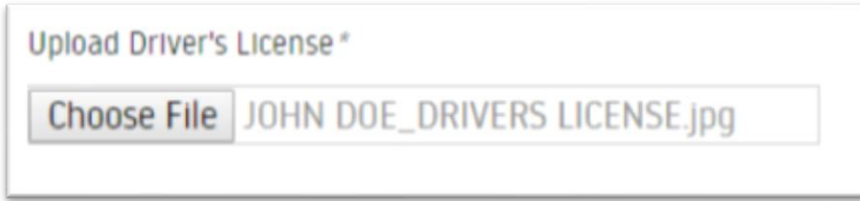
Examples:



- Before uploading, please make sure that you have a reasonably sized PDF, JPG, PNG, BMP, or GIF file of your driver's license or lease agreement saved on your computer. You can do this by scanning your item or taking a photo of your item and then uploading the photo to your computer. Once your image is saved to your computer (preferable in the Documents folder), click "Choose File" on the uploader and then select your image.



- Once you have the correct image selected, hit the “Open” button to submit. You can then proceed with the rest of the form.



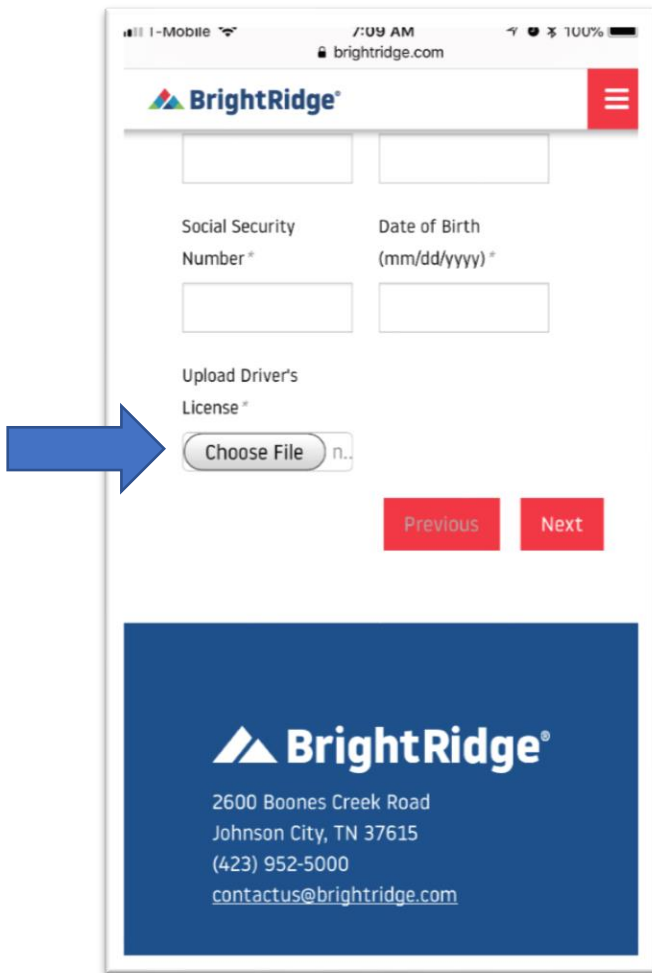
Upload Driver's License *

Choose File JOHN DOE_DRIVERS LICENSE.jpg

Mobile Instructions

- When you are completing a BrightRidge online form you may be asked to submit an image of your driver's license or lease agreement to verify your information. The uploaders will look like the following entry boxes.

Examples:



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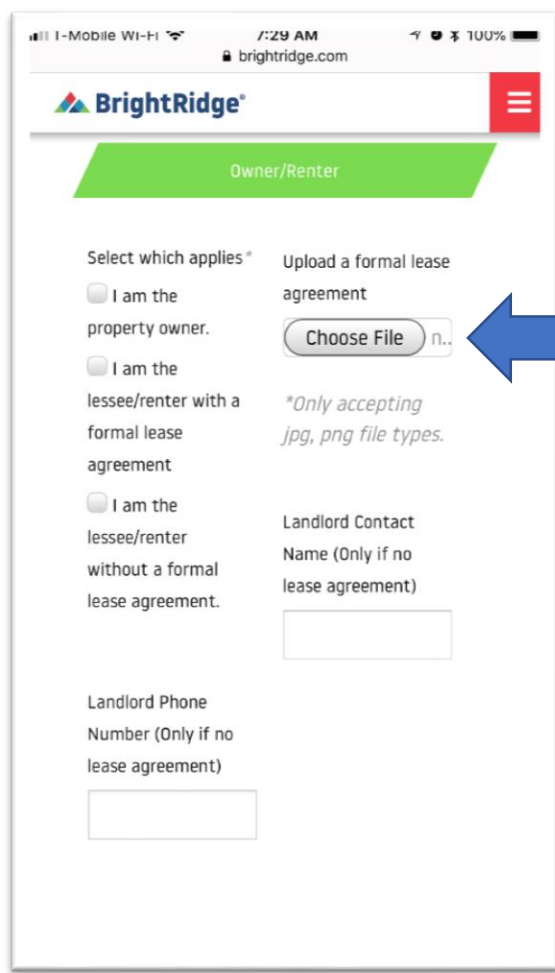
Social Security Number * Date of Birth (mm/dd/yyyy) *

Upload Driver's License *

Choose File n..

Previous Next

BrightRidge®
2600 Boones Creek Road
Johnson City, TN 37615
(423) 952-5000
contactus@brightridge.com



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Owner/Renter

Select which applies *

I am the property owner.

I am the lessee/renter with a formal lease agreement

I am the lessee/renter without a formal lease agreement.

Upload a formal lease agreement

Choose File n..

**Only accepting jpg, png file types.*

Landlord Contact Name (Only if no lease agreement)

Landlord Phone Number (Only if no lease agreement)

- Please use your phone camera to capture an image of your driver's license or lease agreement. Once you click "Choose File", you will be prompted to either take a photo or upload a photo from your photo library. Once an image is uploaded you may proceed with the form.

